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**COMMITTEE ON ECONOMIC  
AND  
FOREIGN POLICIES**

**ANNUAL ACTIVITY REPORT  
2021**

**PARLIAMENT OF THE REPUBLIC OF VANUATU**

*November 2021*

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## COMMITTEE MEMBERSHIP

Committee on Economics and Foreign Policies current members: 12th Legislature, 2021

<u>NAME</u>	<u>CONSTITUENCY</u>	<u>POSITION</u>
Hon. Wesley <b>RASU</b> <sup>1</sup>	Member for Malo/Aore	Chairman
Hon. Marc <b>MUELSUL</b>	Member for Pentecost	Vice-Chairman
Hon. Andrew Solomon <b>NAPUAT</b>	Member for Tanna	Member
Hon. John <b>SALA</b>	Member for Malekula	Member
Hon. Bakoa <b>KALTONGGA</b>	Member for Efate Rural	Member
Hon. Xavier Emanuel <b>HARRY</b> <sup>2</sup>	Member for Tanna	Member
Hon. Ian Toakalana <b>WILSON</b>	Member for Maewo	Member

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<sup>1</sup> Hon. Wesley RASU is also a Member of the Public Accounts Committee.

<sup>2</sup> Hon. Xavier Emanuel HARRY is also the Chairman of the Ad-Hoc Committee on the Commercial Government Business Enterprise Bill

## CHAIR'S FORWARD

This report presents the summary of general activities of the Committee on Economics and Foreign Policies as required by the standing order 68 (3). Accompanied with this report is also the report of the Committee's field visit as required by section 21 (2) of the Procedural Guidelines of the Parliamentary Committees.

The 2021 annual work plan has been endorsed by the National Parliament at the Second Ordinary Session of 2020; however, the Committee could not proceed due to Constitutional case No. 3176 of 2019. The annual workplan was revised by the Committee on the 12<sup>th</sup> of May 2021 and approved by Parliament at its Second Extraordinary Session of 2021, after the proper establishment and membership appointments of the Committee. The work plan was approved with respect to the scope and function of the Committee mandated under Standing Order 63 (1) (b).

Despite the challenges encountered throughout the year, the Committee has progressed some of its activities in its work plan for this year 2021.

Therefore, as Chairman of the Committee, I would like to express my sincere thanks and appreciation to all Honourable Members of the Committee and the Secretariat team who actively involved with the Committee's meetings and production of its reports.

On behalf of the Committee, I commend this Report to Parliament.



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Hon. Wesley **RASU**, MP

**Chairman of the Committee on Economic and Foreign Policies**

November 2021

## **COMMITTEE MANDATE**

The Constitution of the Republic of Vanuatu provided for Parliament to establish committees and appoint members to them. Parliament legally established and appointed the Chairman, Vice Chairman and Members of the Committee on Economic and Foreign Policies through Motion No.4 of 2021 at the first extraordinary session of Parliament on April 2021.

As per Standing Order 64 of the Vanuatu Parliament, a committee should have not more than seven (7) Members.

The mandate and role of the Committee is specified under Standing Order 63, and also described in the said motion.

In accordance with Standing Order 63 (1), the Committee has the responsibility to consider, enquire into or examine and report to Parliament on the following subject areas: Trade, Tourism, Economic and Fiscal Policy, Foreign Policy, Agriculture, Public Utilities, Infrastructure, Land, Investments, Regulation on economic activities, commerce and business development.

As required by Standing Order 68 (3), the Chairman must present the general activity report of the Committee to Parliament at the second ordinary session.

## **INTRODUCTION**

The Standing Committee on Economic and Foreign Policies is established by Parliament to perform the fundamental role of scrutinizing government activities. The activities conducted by the Committee in the 2021-year is governed by Motion No. 4 of 2021 that was approved by Parliament, the Standing Orders of Parliament, the Constitution of the Republic of Vanuatu (Parliamentary Services Act [CAP 306]) (Parliamentary Services Act [CAP 306]), and the Parliament Administration Act.

Parliament approved a revised work plan of the Committee that formed the basis of activities conducted in the year.

The report summarizes the activities of the committee conducted during this year 2021. The challenges and recommendations are also being discussed for Parliament to consider for further possible funding.

## **COMMITTEE ACTIVITY**

The committee on Economic and Foreign Policies had conducted two (2) meetings in the year 2021. The first meeting of the Committee was called on the 12<sup>th</sup> of May 2021 to review the 2021-workplan of the Committee. The second meeting was held from 20<sup>th</sup> September to 15<sup>th</sup> October 2021 for an inquiry on the Citizenship program, the Committee's annual activity, and its 2022-workplan.

### **First Meeting of the Committee**

Following the oral judgement handed down in the constitutional case No. 3176 of 2019, the court ruled that, the practice of Parliament giving its discretion to the Prime Minister and the Leader of Opposition to appoint Members to the Parliamentary Committees was not done in accordance with the constitution; and therefore, the Parliament was required to establish Committees and appoint members to them by a decision of the majority of the Members present at the Calling of the First extra-ordinary session of Parliament on April 2021.

The Committee's first meeting was then called on Wednesday 12<sup>th</sup> May 2021 to review the workplan for 2021. The meeting was closed the same day at 2 pm. The revised workplan was passed on the Second Extra Ordinary Session of Parliament.

The cost of the first meeting of the Committee was VT 279,930. The expenses include members airfares, subsistence allowances, and sitting allowances. There was no accommodation allowance as it was not required by the Members Expenses and Allowances Act.

## Second Meeting of the Committee

The first ordinary session of Parliament and the court case of the vacation of seats of the 19 Members of Parliament had delayed most of the Committee's activities. The Committee was called for its second meeting on 20<sup>th</sup> September 2021.

The second meeting was called to commence from 20<sup>th</sup> September to 15<sup>th</sup> October 2021 for an inquiry on the Citizenship program. The Citizenship program was the first agenda meeting of the review workplan for the Committee. The inquiry was carried out within a period of 4 weeks. As endorsed by Parliament, the intention of the Committee is to provide oversight by assessing the effectiveness of the program, the effectiveness of current policies, the risks surrounding the program, and suggest possible solutions by tabling a report to Parliament in the second ordinary session of 2021.

### Proceeding of the Second Meeting

**The first week:** The Committee obtained the review report on the Citizenship by Investment Program from the Prime Minister, Hon. Bob Loughman WEIBUR and the Secretary General of the Citizenship Office. The review report was the starting point of the meeting. The Committee allowed the first week for the members to review the report.

**The second week:** With a good understanding on the review report of the Citizenship program, the Committee invited the Director of Vanuatu Financial Intelligence Unit (VFIU), the Director of the department Foreign Affairs, Secretary General of the Citizenship Office, and the Director Generals of the Ministry of Finance and Prime Minister's office to provide briefing on the Citizenship program. Each agency explained their involvement in the program, the issues surrounding the programs and recommendations on the program. During these briefings, the Committee also questioned the witnesses on issues in the report and the program.

The Committee had an issue of constituting quorum due to multiple membership and apologies for non-attendance. It therefore appointed a subcommittee in accordance with Standing Order 75, with a specific term of reference (ToR). The agendas to be considered by the subcommittee is specified in the ToR attached to this report.

**The Third week:** Following briefings received and submissions of the agencies, the subcommittee requested the responsible agencies to provide written responses to the specific recommendations of the review report of the Citizenship by Investment Program.

**The Fourth week:** On the third week the subcommittee report back to the main Committee. The main committee decided to summon agents for VCB and DSP program. The Committee put together their findings and made final suggestions. After accepting the proposed work plan submitted by the subcommittee, the Committee discussed further and approved its work plan for 2022. The meeting was closed on the 15<sup>th</sup> of October to allow the Secretariat to prepare the inquiry report and the activity report of the Committee.

The cost of the second meeting of the Committee was VT 2,959,930.

### Third Meeting of the Committee

The Committee's third and final meeting for 2021 was called on 3<sup>rd</sup> November 2021. The agenda of this meeting was to approve the enquiry report on the Citizenship by Investment Program and the Committee's annual activity report for 2021.

During the period when the Committee was not in session, a draft of the enquiry report was sent to the Committee Members, and feedbacks of the report was provided to the Secretariat for the final writeup.

The enquiry report on the Citizenship by Investment Program and the Annual Activity Report of the Committee for 2021 was approved by the Committee and ready to be tabled in the Second Ordinary Session of Parliament.

The cost of the third and final meeting of the Committee was VT 212,500.

### Field Trip

During the second Committee Session, the Committee had decided to conduct an investigative assessment of the economic effects of the vast revenues of the Citizenship Program as an economic stimulus tool of the Government.

The Committee conducted this first field trip visit on to Moala Farm at Paunagisu, North Efate on the occasion of the first successful implementation of Department of Livestock's Cattle Restocking Program by Ifira Land Management Corporation.

This field trip is also an introduction into the 2022 work plan of the Committee. There was no cost committed by Parliament for this field trip.

A report of this field trip is attached as appendix 1.

## CHALLENGES OF THE COMMITTEE

- **Legal Issues:** The Committee could not perform all its activities as specified in its work plan due to court cases. Giving consideration to the possibility of constituting a quorum of the committee meeting is crucial, especially given such circumstances.
- **Quorum:** The standing committees shall consist of not more than 7 members with a quorum required for a meeting being the majority of these members. A meeting cannot proceed without a quorum being established within 10 minutes of the time for a meeting to commence<sup>3</sup>. The Committee had difficulty to establish a quorum during the meeting due to member's not attending on medical grounds and multiple committee memberships. The committee had appointed a subcommittee in accordance with Standing Order 75 for this reason, however, the committee is of the view that the contribution of all members of the Committee to its work is crucial.
- **Budget:** The Committee was informed at the beginning of its second meeting that its available budget can only accommodate one (1) meeting. The Committee has heard that most of its budget was used by the First Ordinary Session that lasted for a month. The program of Citizenship is a solid program which need more than 4 weeks to conduct the inquiry. The Committee cannot perform its duties as mandated by Parliament when its limited budget is being directed elsewhere to cover for the shortfalls of other budget heads.
- **Venue of Meetings/Hearings:** The Standing Orders of Parliament requires that **ALL** hearing of evidences on any matter by a committee are open to the public<sup>4</sup>. The Committee's meetings are conducted in the conference room of the Parliament Library. The conference room has a very limited space, and its size and setup are not a proper site to accommodate committee hearings. The Vanuatu Parliament should consider providing an alternative venue for future committee hearings.

## CONCLUSION

The Committee on Economic and foreign Policies has conducted 3 meetings and achieved a satisfactory outcome this year 2021 despite the challenges. Uncertainties existed in the work plan due to nature of challenges faced; which means some of the planned activities did not eventuate. Despite this, the Committee has produced to Parliament a progress report for 2021, an enquiry report on the Citizenship by Investment Program, the annual activity report for 2021, and its 2022 annual work plan.

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<sup>3</sup> *Standing Order 69*

<sup>4</sup> *Standing Order 77*

## REFERENCES

Constitution of the Republic of Vanuatu. (2020, April 29).

Parliamentary Services Act [CAP 306]. (n.d.).

Procedural Guidelines of the Parliamentary Committees. (2020, June 20).

Standing Orders of Parliament. (2020, June 20).

## **APPENDIX 1: FIELD TRIP REPORT**

### **ECONOMIC AND FOREIGN POLICIES COMMITTEE FIELD TRIP REPORT MOALA FARM, PAUNAGISU**

Date: 19 October 2021

#### **Members of the Delegation**

Hon. Xavier Emanuel **HARRY**, Member for Tanna  
Hon. Marc **MUELSUL**, Member for Pentecost  
Hon. Andrew Solomon **NAPUAT**, Member for Tanna  
Hon. Bakoa **KALONGGA**, Member for Efate Rural

#### **FIELD TRIP REPORT**

During the Committee Sessions of the Economic and Foreign Services Committee, as it conducted an investigative assessment of the economic effects of the vast revenues of the Citizenship Program as an economic stimulus tool of the Government.

A delegation comprised of Committee Members being Hon Xavier Harry, Hon Marc Muelsul, Hon Andrew Napuat and Hon Bakoa Kaltongga conducted its first field trip visit by the invitation of Teriki PAUNIMANU Mantoï Kalsakau III and Mr Christian Kaltabang, Chief Executive Officer of Moala Farm, at Paunagisu, North Efate on the occasion of the first successful implementation of Department of Livestock's Cattle Restocking Program by Ifira Land Management Corporation.

Among others, the national cattle restocking program is supported by the Vanuatu Value Chain (VaVaC) through the 11th European Development Fund (EDF11). Moala cattle Farm in North Efate is the first successful recipient of the restocking program to have successfully implement this policy. Moala Farm belongs to the people on the offshore island of Ifira in South West Efate, who are custodians of the land the Port Vila is situated on.

The Committee observed that in 2019, Ifira Trustees Limited had requested and received 20 Cows and 1 Bull from the Department of Livestock in 2019 to stock its newly acquired VT 90 million vatu.

Within 2 years, the farm of 50 ha, has grown into a herd 116 Cattle in stock and the Committee observed this venture was small in scale but significant as it was the first successful restocking achievement for Government of the Department of Livestock's Policy objectives of reaching 500,000 cattle heads in Vanuatu by 2025 under the auspices of Vanuatu Value Chain (VaVaC) and EDF 11.

The Committee also learned Ifira Trustees Limited had acquired over 1000 ha of land for cattle farming on Efate and Erromango.

The community has been taking vast steps with their farm development at North Efate where they started with breeding of cattle, poultry yard, piggery, ducks and yams.

The Hon Prime Minister commended Ifira on this achievement and the Committee witnessed the restocking and transfer of the returned Cattle from Ifira to the next two recipients, Mr. Edwin Malas from Mele and Mr. Berry Thompson from Epule, by the Hon Willie Kalo Daniel, Minister of Agriculture, Livestock, Forestry and Fisheries.

The Committee has been very fortunate to have witnessed and learned at first hand this first successful implementation of the cattle restocking program. Although this visit has been initially planned following the Committee's inquiry into the citizenship program, it was introductory to the Committee's agenda for 2022 on Agriculture, Livestock Forestry and Fisheries. This successful story will be the basis of the Committee's enquiries in 2022 as it scrutinizes the implementation of similar programs in other areas including other programs of the Ministry.

Below are some of the photos taken on this field trip:



*Members of the Committee*



*Mr. Christian Kalatabang, Chief Executive Officer of Ifira Land Management Corporation*



*Mr. Christian Kalatabang, Chief Executive Officer of Ifira Land Management Corporation signing completion of Contract with the Director of Livestock Department.*



*Signing of agreement between the two next recipients, Mr. Edwin Malas (seated Left) and Mr. Berry Thompson (seated Right) with the Department of Livestock. Witnessed by the Minister of Agriculture and Livestock management team and EDF 11.*

# APPENDIX 2: MOTION NO. 4 OF 2021

20/4/21  
3:15 pm  
VED

TWELVETH LEGISLATURE  
OF PARLIAMENT OF THE  
REPUBLIC OF VANUATU



DOUXIÈME LÉGISLATURE  
DU PARLEMENT DE LA  
RÉPUBLIQUE DU VANUATU

## FIRST EXTRAORDINARY SESSION OF PARLIAMENT OF 2021

MOTION NO.: .....4..... OF 2021

**Moved by:** Hon. Edward NALYAL, Member of Tafea Outer Islands

**Seconded by:** Hon. Nako NATUMAN, Member of Tanna

**SUBJECT: ESTABLISHMENT OF PARLIAMENTARY STANDING  
COMMITTEE ON ECONOMIC AND FOREIGN POLICIES**

### **WHEREAS:**

- A. Article 23 of the Constitution states that: "Parliament may establish committees and appoint members to them";
- B. Following the oral judgement handed down in Constitutional Case No. 3176 of 2019, the court ruled that the practice of Parliament giving this discretion to the Prime Minister and the Leader of Opposition to appoint Members to the Committees was not done in accordance with the Constitution; and therefore Parliament is required to establish committees and appoint members to them by a decision of the majority of the Members present at the meeting of Parliament;
- C. The Committee on Economic and Foreign Policies is responsible for the following matters: Trade, Tourism, Economic and Fiscal Policy, Foreign Policy, Agriculture, Public Utilities, Infrastructure, Land, Investment, Regulation of Economic Activities, Commerce, business development;

**NOW THEREFORE, PARLIAMENT HEREBY RESOLVES:**

**1. TO ESTABLISH:**

The Parliamentary Committee on **ECONOMIC AND FOREIGN POLICIES:**

**2. TO APPOINT TO THE COMMITTEE THE FOLLOWING MEMBERS OF PARLIAMENT:**

**Hon. Wesley RASU as Chairman;**  
**Hon. Marc MUELSUL as Vice-Chairman;**  
**Hon. Bakoa KALTONGA as Member;**  
**Hon. Xavier HARRY as Member;**

**Hon. Ian T. WILSON as Member; and**  
**Hon. John S. SALA as Member;**  
**Hon. Andrew NAPUAT as Member.**

**3. THAT THE FUNCTIONS OF THE COMMITTEE ARE:**

- a) To inquire and examine matters related to foreign and domestic investments;
- b) To inquire into and examine matters related to the regulation of economic activities,
- c) To inquire into and examine matters related to foreign and domestic commerce;
- d) To inquire into and examine matters related to land use, publicly-owned corporation with an economic or commercial vocation and economic infrastructures;
- e) To report to Parliament as to the results of inquiry or review on such matters subject to the inquiry or review;
- f) To recommend as to what measures are to be taken under procedural and reform changes in such matters subject to the inquiry or review;
- g) To review important new policy initiatives relating to Foreign affairs and Trade and give its opinion to the Government before their implementation;
- h) To scrutinize the qualifications, experience, and suitability of proposed Vanuatu's diplomatic and trade representatives overseas prior to their appointment;

- i) To enquire into the issue concerning Vanuatu's Diplomatic Passport and the alleged sale of the same;
- j) To enquire into the management and operation of the Ministry of Foreign Affairs, the Ministry of External Trade and Commerce, the Vanuatu's Overseas Missions, the Department of Trade and Department of Foreign Affairs;
- k) To summon Government officials and public to assist it in its work;
- l) To consider, inquire into and examine Government bills;
- m) To consider and examine annual reports of Government Ministries and report to Parliament;
- n) To receive briefings or initiate inquiries onto matters related to the subject areas of the Committee;
- o) To consider and examine any Order made by a Minister under an enactment related to the subject areas of the Committee;
- p) To consider any matter, business and question as may be referred by Parliament from time to time; and
- q) Include such other duties as assigned to Committee by the Standing Orders approved by Parliament.

**SIGNATURE:**

**Mover:**  .....

**Seconder:**  .....

**DATE :** .....20/04/21.....

## APPENDIX 3: REVISED WORK PLAN 2021

### 2021 Revised Work Plan

The Committee to conduct 5 meetings and produce 5 reports in the year 2021.

Meeting #	Month	Expected work program / Agenda	Reporting Date
1	May	Review and Approve 2021 Workplan	First Ordinary Session
May		<b>FIRST ORDINARY SESSION</b>	
2	June – July	Citizenship Program	Second Ordinary Session
July 15–August 15		<b>PARLIAMENT RECESS</b>	
3	August	Labour Mobility	Second Ordinary Session
4	Sept	Agriculture	Second Ordinary Session
5	October	Local Tourism	Second Ordinary Session
November		<b>SECOND ORDINARY SESSION</b>	

### Notes on Work Plan 2021

Following is a detail outline on the matters listed above that will be considered by the Committee in 2021.

#### Second Meeting: Citizenship Program

Activity	Objectives	Process
Citizenship Program	<ul style="list-style-type: none"> <li>i. To assess the effectiveness of the program in relation to investment;</li> <li>ii. To enquire into the risk of issues surrounding the program;</li> <li>iii. To consider effectiveness of current policies;</li> <li>iv. Any related matters; and</li> <li>v. Suggest possible solutions</li> </ul>	<ul style="list-style-type: none"> <li>i. Invite written submissions;</li> <li>ii. Hold a public hearing inviting the relevant authorities, and interested groups or persons;</li> <li>iii. Prepare report to Parliament.</li> </ul>

**Third Meeting: Labour Mobility as external trade**

<b>Activity</b>	<b>Objectives</b>	<b>Process</b>
Labour Mobility	<ol style="list-style-type: none"><li>i. To provide oversight into the policy settings, including their impact on employment and social cohesion;</li><li>ii. To enquire into the effectiveness and benefits of the labour mobility programs thus far;</li><li>iii. The impacts of the programs on the aspects of social, economy, and policies;</li><li>iv. Any related matters; and</li><li>v. Suggest possible solutions.</li></ol>	<ol style="list-style-type: none"><li>i. Invite written submissions;</li><li>ii. Hold a public hearing inviting the relevant authorities, and interested groups or persons;</li><li>iii. Prepare report to Parliament.</li></ol>

**Fourth Meeting: Agriculture**

<b>Activity</b>	<b>Objectives</b>	<b>Process</b>
Agriculture	<ol style="list-style-type: none"><li>i. To provide oversight analysis on the productive sector against government policies, in terms of budget and implementation.</li><li>ii. Examine the efficacy of existing mechanisms to address the productive sector;</li><li>iii. barriers to implementation of government policies;</li><li>iv. Any related matters; and</li><li>v. Suggest possible solutions.</li><li>vi.</li></ol>	<ol style="list-style-type: none"><li>i. Invite written submissions;</li><li>ii. Hold a public hearing inviting the relevant authorities, and interested groups or persons;</li><li>iii. Undertake a field visit</li><li>iv. Prepare report to Parliament.</li></ol>

**Fifth Meeting: Local Tourism**

<b>Activity</b>	<b>Objectives</b>	<b>Process</b>
Local Tourism	<ol style="list-style-type: none"><li>i. Examine the efficacy of existing mechanisms to address the impact on tourism, and effective measures to drive long term economic recovery;</li><li>ii. Examine the implementation of government policies and budget implementation;</li><li>iii. Examine the economic benefits of local tourism, including the extent to which the current arrangements maximize the benefits to the local industry;</li><li>iv. Any related matters; and</li><li>v. Suggest possible solutions.</li></ol>	<ol style="list-style-type: none"><li>i. Invite written submissions;</li><li>ii. Hold a public hearing inviting the relevant authorities, and interested groups or persons;</li><li>iii. Prepare report to Parliament.</li></ol>

## APPENDIX 4: SUBCOMMITTEE TERM OF REFERENCE

### REVISED TERM OF REFERENCE OF THE SUB-COMMITTEE OF THE COMMITTEE ON ECONOMIC AND FOREIGN POLICIES

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#### **SUBJECT: APPOINTMENT AND TERM OF REFERENCE OF A SUBCOMMITTEE OF THE COMMITTEE ON ECONOMIC AND FOREIGN POLICIES**

#### **WHEREAS:**

- A. Standing Order 75 (1) states that “A Parliamentary Committee may appoint a subcommittee”;
- B. Standing Order 75 (2) states that “A Parliamentary Committee may prescribe rules for the conduct of subcommittee proceedings provided that these rules are consistent with Standing Orders. Subject to any such rules, the same rules for the conduct of proceedings in a subcommittee apply as apply to the Parliamentary Committee.”

#### **NOW THEREFORE, THE COMMITTEE ON ECONOMICS AND FOREIGN POLICIES HEREBY RESOLVES:**

##### **1. TO APPOINT:**

A SUBCOMMITTEE of Economic and Foreign Policies.

##### **2. TO APPOINT TO THE SUBCOMMITTEE THE FOLLOWING MEMBERS WITHIN THE COMMITTEE ON ECONOMIC AND FOREIGN POLICIES:**

Hon. Wesley RASU as Chairman;  
Hon. Bakoa KALTONGGA as Member;  
Hon. Xavier E. HARRY as Member;  
Hon. Andrew S. NAPUAT as Member;

##### **3. THAT THE FUNCTIONS OF THE SUBCOMMITTEE ARE:**

- a) To perform the tasks in the attached tentative work plan and meeting schedule during the adjournment period of the Main committee;
- b) To invite and receive briefings from ministries, department and agencies regarding the citizenship program;
- c) To consider any question related to the citizenship program with the view of assessing the effectiveness of the program;
- d) To commence reviewing and deliberation on the comprehensive review report of the Vanuatu Citizenship by Investment Program;

- e) To research, enquire and formulate questions regarding the citizenship program for further inquiry by the Main Committee;
- f) To develop a tentative programme of the Main committee for the following week based on the outcome of the briefings;
- g) To report to the Main Committee the outcome and all findings on 11<sup>th</sup> October 2021;
- h) To discuss and draw up the 2022 annual work plan of the committee.

#### **4. TERM**

The Subcommittee shall exist until the recommencement of the Main committee on the 11<sup>th</sup> of October 2021.

#### **5. MEETINGS**

- a) The conduct of proceedings of the subcommittee will apply as apply to the Parliamentary Committee
- b) Expenses incurred by the subcommittee members in attending meetings will be sitting allowances as apply to the Parliamentary Committee.

#### **6. QUORUM**

- a) A quorum of the subcommittee is 2 members which includes the Chairman or his vice. A quorum is required to hold a meeting.
- b) Standing Order 69 (2), (3), (4), (5) shall apply.

#### **7. VICE-CHAIRMAN**

In the absence of the Chairman, the subcommittee may appoint a vice-chairman.

#### **8. TIMETABLE**

The Subcommittee will make every effort to adhere to the tentative meeting schedule and timeline.

#### **9. REPORTING**

Minutes and actions will be recorded at each meeting including decisions taken and responsibilities allocated for actions. A brief written summary will be provided to the Main Committee to ensure transparency and oversight. Matters that require Main Committee decisions will be raised as items on the Main Committee agenda.

## APPENDIX 5: MEMBERS ATTENDANCE

	Hon. Wesley RASU	Hon. Marc MUELSUL	Hon. Andrew S. NAPUAT	Hon. John SALA	Hon. Bakoa KALTONGGA	Hon. Xavier E. HARRY	Hon. Ian T. WILSON
<b>MEETING 1 - 12 MAY 2021</b>							
12 May 2021							
<b>MEETING 2 - 20 SEPTEMBER - 15 OCTOBER 2021</b>							
<b>Week 1</b>							
20 Sep 2021							
21 Sep 2021							
22 Sep 2021							
23 Sep 2021							
24 Sep 2021							
<b>Week 2</b>							
27 Sep 2021							
28 Sep 2021							
29 Sep 2021							
30 Sep 2021							
1 Oct 2021							
<b>Week 3</b>							
4 Oct 2021							
5 Oct 2021							
6 Oct 2021							
7 Oct 2021							
8 Oct 2021							
<b>Week 4</b>							
11 Oct 2021							
12 Oct 2021							
13 Oct 2021							
14 Oct 2021							
15 Oct 2021							
<b>MEETING 3 - 3 NOVEMBER 2021</b>							
3 Nov 2021							

<b>Key</b>	Present (Main Committee)
	Present (Subcommittee)
	Absent
	Absent with Apology
	No Meeting