

République de Vanuatu



Republic of Vanuatu

PARLIAMENTARY COMMITTEES
COMMISSIONS PARLEMENTAIRES

**NATIONAL PARLIAMENT OF VANUATU
COMMITTEE ON INSTITUTIONAL
AND
CONSTITUTIONAL AFFAIRS**

COMMITTEE ANNUAL WORK PLAN 2022

Presented November 2021

Committee Division, Parliament House, Port Vila

COMMITTEE MEMBERS

The current Members of the Committee on Institutional and Constitutional Affairs (12th Parliament) are:

Hon. Sakaes LULU, MP	(Chairman)	PPP
Hon. John Roy NIL, MP	(Vice-Chairman)	VNDP
Hon. Nako NATUMAN, MP	Member	UMP
Hon. Kenneth NATAPEI, MP	Member	VP
Hon. Alfred MAOH, MP	Member	GJP
Hon. François BATICK, MP	Member	RMC
Hon. Silas DANNY, MP	Member	GJP

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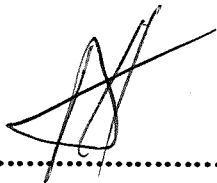
CHAIRMAN'S FORWARD

The Committee on Institutional and Constitutional Affairs (CICA) presents its 2022 Annual Work Plan as per Standing Orders of Parliament, Sections 68 (1) a & b.

In considering the scope and the areas that falls within the CICA portfolio responsibilities as mandated in the Standing Orders of Parliament; the Annual Work Plan for 2022 was duly prepared and approved by the CICA (Committee on Institutional and Constitutional Affairs) on the 15th of October 2021.

I, Hon Sakaes **LULU**, pursuant to the Standing Order 24 of the National Parliament of Vanuatu, which provide for "Tabling of Document", it is an honour and pleasure for me, to submit the Committee on Institutional and Constitutional Affairs (CICA), 2022 Annual Work Plan to the Parliament of Vanuatu for endorsement.

For and on behalf of the Committee,



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Hon. Sakaes LULU, MP

Chairman - Committee on Institutional and Constitutional Affairs

COMMITTEE ON INSTITUTIONAL AND CONSTITUTIONAL AFFAIRS STANDARD PROGRAM AND WORK PLAN FOR 2022

1. Background

The Committee was established by Parliament through Motion No. 4 of 2020 at the commencement of this 12th Legislature.

The mandate and the role of the Committee on Institutional and Constitutional Affairs (CICA) is set out in the Standing Orders 63 and 68.

The Constitution provided for Parliament to establish committees and appoint members to them (Constitution of the Republic of Vanuatu, 2006). The Parliament had appointed in the First Extraordinary Session of 2021, the members of the Committee on Institutional and Constitutional Affairs including the Chairperson to this Committee.

In accordance with section 68 of the Standing Orders, it is required that the Chairperson present a list of matters to be enquired into or examined by the committee in the 12 months following. Under the provisions of the current standing orders, I, Hon Sakaes Lulu, as Chairman of the Committee on Institutional and Constitutional Affairs (CICA), I am honored to present this work program and the 2022 work plan.

2. Standing Annual Program

It is the third time for the Committee on Institutional and Constitutional Affairs to forward a standard work program for the year and it is the guide for developing the 2022 work plan.

2.1 Aim of work program

The standard work program aims to:

- Provide for consistency in the meetings of Committee on Institutional and Constitutional Affairs each year.
- Ensure that the roles and responsibilities of CICA are attended to within a year and in a sustainable manner, and
- Ensure that CICA report to Parliament on both ordinary sessions of Parliament as required in the Standing Orders.

2.2 Standard Program

From the standard program, 4 sessions is planned to transact in 2022 to ensure the main functions of CICA are attended to as mention in section 63 (d) of the standing orders.

Each year, CICA aims to address all activities through three (3) normal sessions subject to inquiries and touring if necessary. Committee on Institutional and Constitutional Affairs (CICA) intends to complete its work program and annual plan before the end of the year. In meeting its mandate, CICA hereby advise that the timelines in this work program and plan is subject to changes prior to unforeseen circumstances.

3. 2022 Work Plan

Meeting	Date	Agenda	Reporting date
First Meeting	February – March (30 Days) <i>10th February 2022 - 10th March 2022</i>	<ul style="list-style-type: none"> National Council of Chiefs – Malvatumauri Department of Local Authorities (DLA) <p><i>(Subject to Tourings or inquiries in other places)</i></p>	First Ordinary Session 2022
19th May -		First Ordinary Session 2022	
Second Meeting	June – July (23 Days) <i>13th June 2022- 4th July 2022</i>	<ul style="list-style-type: none"> Review of Members of Parliament Privileges, Entitlements 	Second Ordinary Session 2022
15th July -15th August		Recess Period 2022	
Third Meeting	August – September (26 Days) <i>22nd August 2022 – 15th September 2022</i>	<ul style="list-style-type: none"> Review of Standing Orders of Parliament 	Second Ordinary Session 2022
Fourth Meeting	October (13 Days) <i>17th October 2022 – 28th October 2022</i>	<ul style="list-style-type: none"> Finalize and Approval of Committee Activity Reports Finalize and Approval of Annual Work Plan 2023 	Second Ordinary Session 2022
November - December		Second Ordinary Session 2022	

4. 2022 Budget

The revised estimates budget for the 2022 work plan for CICA is around Vt. 16 Million. The details of the revised 2022 budget are set out below:

1. CICA 4 sessions for total of 92 Calendar days	=Vt.12,383,000
2. Entitlement: Chair and Vice Chair	=Vt.5,314,884
3. CICA resources and related Businesses	=Vt.1,302,116
Total Budget	<u>Vt. 19,000,000</u>

5. 2022 CICA Meeting Logistics/ Details

No# of Meeting	Institution	Month	No# of Days	Budget	Reporting Date
First Meeting	Malvatumauri and DLA (Department of Local Authorities) <i>(This agendas are subject to inquiries, touring's or hearings)</i>	Thursday 10 th February 2022 – Thursday 10 th March 2022	30 days (21 working days & 9 weekend days)	Allowance – 3,727,500vt Air Ticket – 182,000vt Refreshment & Stationaries – 40,000vt Total: 3,949,500vt	1 st Ordinary Session
Second Meeting	Members Privilege & Entitlement	Monday 13 June 2022 – Monday 4 July 2022	23 days (16 working days & 7 weekend days)	Allowance – 2,852,500vt Air Ticket – 182,000vt Refreshment & Stationaries – 40,000vt Total: 3,074,500vt	2 nd Ordinary Session
Third Meeting	Standing Order Review	Monday 22 August 2022 – Thursday 15 September 2022	26 days (19 working days & 7 weekend days)	Allowance – 3,272,500vt Air Ticket – 182,000vt Refreshment & Stationaries – 40,000vt Total: 3,494,500vt	2 nd Ordinary Session
Fourth Meeting	<ul style="list-style-type: none"> Preparation and Approval of Work Plan 2023 Approval of Reports (Activity Report & Consultation Report) 	Monday 17 th October 2022 – Friday 28 th October 2022	13 days (10 working days & 3 weekend days)	Allowance – 1,662,500vt Air Ticket – 182,000vt Refreshment & Stationaries – 20,000vt Total: 1,864,500vt	2 nd Ordinary Session
				Grand Total 12,383,000vt	

6. Notes on Work Plan 2022

Following is a detail outline on the matters that will be transact by the Committee in 2022.

6.1 First Meeting: February 2022

Activity on Institutions	Objectives	Methodology
<p>National Council of Chief (Malvatumauri)</p> <ul style="list-style-type: none"> • Oversight on the appointment of Council • Review on the Institutional Structure in place 	<ul style="list-style-type: none"> i. To assess the process of appointments of the members of Council and the effectiveness and benefits of the appointments ii. To assess or review the current Structure in place whether it is effectively suited within the three levels (National Level, Provincial Level and Traditional Governance/ area Councils- Chiefs Jurisdiction) iii. Suggest possible solutions and recommendations. 	<ul style="list-style-type: none"> - Invite written submissions - Hold consultations and hearings inviting relevant authorities and interested groups or persons. - Undertake tours and field visits
<p>Department of Local Authorities</p> <ul style="list-style-type: none"> • Oversight on Government Services - Decentralisation does government services is being delivered at the doorsteps of Citizens through line agencies on the ground (Provinces & Islands). 	<ul style="list-style-type: none"> I. Overview on the current structure and assess the efficiency and effectiveness of the structure in place II. Suggest possible solutions and recommendations. 	<ul style="list-style-type: none"> - Invite written submissions - Hold consultation and hearings inviting the relevant authorities and interested groups or persons. - Undertake tours and field visits

6.2 Second Meeting: June – July 2022

Activity on Institutions	Objectives	Methodology
Review of Members of Parliament Privileges, Entitlements	To inquire in Members Privileges and Entitlements <ul style="list-style-type: none"> • Consider, Examine and Review MP's Privileges and Entitlements 	<ul style="list-style-type: none"> - Invite written submissions - Hold consultations with relevant authorities and interested groups or persons.

6.3 Third Meeting: August – September 2022

Activity on Institutions	Objectives	Methodology
Review of Standing Orders of Parliament	To inquire and review the Standing Orders of Parliament	<ul style="list-style-type: none"> - Invite written submissions - Hold consultation inviting the relevant authorities, institutions and interested groups or persons, MPs

6.4 Fourth Meeting: October 2022

Activity	Objectives	Methodology
<ul style="list-style-type: none"> • Finalize and Approval of Committee Activity Reports • Finalize and Approval of Committee inquiry/ Consultation Reports • Finalize and Approval of Annual Work Plan 2023 	Preparation of; <ul style="list-style-type: none"> • Finalise Committee Activity Report & Inquiry or Consultation Report & Annual work Plan 2023 	Approval of; <ul style="list-style-type: none"> • Activity Reports • Annual Work Plan 2023 • Inquiry or Consultation Reports

Conclusion

The Committee on Institutional and Constitutional (CICA) has conducted 2 meetings throughout this year 2021 despite the challenges being faced, as far as the 2021 work plan is concern some of its meetings and activities was not attain to due to the nature of these challenges.

Therefore, as Chairman of the Committee on Institutional and Constitutional Affairs, I am honored to acknowledge all the members support in legally constituting the Parliamentary Standing Committee as required under the Constitution, which now gives effect to the Committee work.

The Annual work plan is hereby enclosed.